

Local 802 Musicians



Provider Search Instructions

Step 1: Visit Aetna’s website at www.aetna.com

Step 2: At the very top of the webpage, click on “Find A Doctor”

Step 3: On the right of the page under the section labeled “**Guests**” select “Plan from an employer”

Step 4: On the right side of the page, under “**Continue as a Guest**” enter the Zip code or City, State you would like to “find a Provider”. You may adjust the distance from zero to 100 miles. Click “SEARCH”

Step 5: Select your plan: you may type the name of your plan (*i.e.:* **Aetna Choice POS II (Open Access)**) in the box or scroll down to the appropriate category and then click on the appropriate plan name:

Provider Search Plan selection is...

Category = **Aetna Open Access Plans**

Plan Name = **Aetna Choice POS II (Open Access)** *scroll to bottom Click “Continue”*

Step 6: Enter name of your provider in the “what do you want to search for...?” box or select a category box (then narrow your search further (*i.e.:* All Primary Care Physicians, Hospitals, Urgent Care, etc.)

Step 7: Review your results (*select either:* List view or Map View)

(NOTE: You can click on “Filter & Sort” at top of the results page to narrow your search further)